

Governance and Audit Committee Work Plan 2023-24

Committee Membership:

Chairman: Councillor Tim Harrison

Vice-Chairman: Councillor Paul Wood

Item	Current Issues/Status	Outcome Sought
	14 June 2023	
Members' Special Responsibility Allowance	To consider the Members' Special Responsibility Allowance	To note the contents of the report.
Appointments to the Board of Leisure SK Ltd, Gravitas Ltd and Aubers Ridge Ltd	To consider appointments to the Board of Leisure SK Ltd, Gravitas Ltd and Aubers Ridge Ltd	To note the contents of the report.
Market Operational Review Report	An update on the position of the Markets	To review and note the contents of the plan.
Internal Audit Draft Plan 2023/2024	Internal Audit to present Draft Audit Plan for 2022/2023.	To review and note the contents of the plan.
Treasury Management Annual Report 2022/2023	To consider the Treasury Management Annual Report 2022/2023.	To review and note the contents of the report
Cabinet & Overview & Scrutiny Protocol	To consider a draft copy of a new Cabinet and Overview & Scrutiny Protocol – an agreed action resulting from the Scrutiny Review	Recommendation to Full Council to adopt the Cabinet and Overview & Scrutiny Protocol as part of the Constitution
Amendments to Constitution	To consider a number of Constitutional amendments recommended by Officers	Recommendation to Full Council of amendments to the Constitution
Draft Annual Governance Statement 2022/2023	To consider the Draft Annual Governance Statement for 2022/2023	To approve the Draft Annual Governance Statement 2022/2023.

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Full Council Scheduled Times	To consider the timing of Full Council meetings for the year 2023/2024.	To consider proposals for submission to the Chief Executive regarding revised start times for meetings of Full Council
12 July 2023		
External Audit Plan	Overview of the planned scope and timing of the statutory audit of the final accounts and the Value for Money work.	To consider accepting the External Audit Plan.
Internal Audit Annual Report	Internal Audit to present the Annual Report.	To review and note the contents of the report.
Internal Audit Progress Report	Update from the Council's Internal Auditors	To review and note the contents of the report
Draft Financial Outturn 2022/2023	Detail of the Council's outturn position for the financial year 2022/2023.	To review the contents of the report and consider approving any reserve movements, Capital slippages and creation of reserves.
Counter Fraud Annual Report 2022/2023	An Annual Report on the Counter Fraud monitoring process.	To review and note the contents of the report.
26 September 2023		
Internal Audit Progress Report	Update from the Council's Internal Auditors	To review and note the contents of the report.
Strategic Risk Register	The Strategic Risk Register is presented to the Committee bi-annually as part of the monitoring and review of the risk management arrangements.	To review and consider approving the Strategic Risk Register.

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Risk Management Annual Report 2022/2023	The Annual Report on Risk Management Procedure and Policy.	To review and note the contents of the report.
Risk Management Framework 2023/2025	A presentation of the Risk Management Framework 2023/2025.	To review and note the contents of the report.
Health and Safety Annual Report 2022/2023	Report to give an overview of the health and safety management arrangements within South Kesteven District Council and identify key areas of focus	To review and note the contents of the report.
Ombudsman Annual Report 2022/2023	Annual review of complaints received and decisions made from the Local Government Ombudsman Letter.	To review and note the contents of the report.
29 November 2023		
Annual Governance Report	Report outlining the key findings arising from the statutory audit of South Kesteven District Council.	To review and note the contents of the report.
Statement of Accounts 2022/2023	To be approved each year by the statutory deadline.	To approve the 2022/2023 Statement of Accounts and their publication on the Council's website.
24 January 2024		
Internal Audit Progress Report	Update from the Council's Internal Auditors	To review and note the contents of the report
Indicative Internal Audit Plan 2024/2025	Internal Audit to present the indicative Internal Audit Plan for 2024/2025.	To review and note contents of plan for 2024/2025.
Treasury Management Mid-Year Review	Update on treasury and debt management operations during the financial year.	To review and note the contents of the mid-year review..

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Counter Fraud Framework 2024/2026	A report on The Counter Fraud Framework 2024/2026.	To review and note the contents of the report.
Safeguarding Annual Report 2022/2023	An overview of the Council's involvement in the safeguarding of children, young people and vulnerable adults for 2022/2023.	To review and note the contents of the report.
13 March 2024		
Annual Report on Grants and Returns	Report providing details on the Housing Benefit Subsidy Claim.	To review and note the contents of the report.
Internal Audit Progress Report	Update from the Council's Internal Auditors	To review and note the contents of the report
Statement of Accounting Policies	Annual report prior to the preparation of the Statement of Accounts to ensure that the policies are up to date and in line with the CIPFA Code of Practice.	To consider approving the Statement of Accounting Policies.
Strategic Risk Register	The Strategic Risk Register is presented to the Committee bi-annually as part of the monitoring and review of the risk management arrangements.	To review and consider approving the Strategic Risk Register.
Items to be allocated as and when required		
Financial Regulations		
Code of Corporate Governance		
Code of Conduct		
Contract Procedure Rules		
Risk Management Framework		
Committee Members Meeting with Auditors		

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Counter Fraud Framework		